



Guest Relations Ambassador Volunteer Application

- Greet donors and observe them for post-donation reactions while providing snacks and beverages.
- Min. age: 18 years old

(We cannot accept volunteers mandated by a court to perform community service hours)

General and Contact Information

Last name (print): _____ First Name (print): _____
 Birth Date (MM/DD/YYYY): _____ Are you over 18?: _____
 Street: _____
 City: _____ State: _____ Zip Code _____
 Day Phone: _____ Evening Phone: _____
 Email Address _____

Availability

Location

Please circle all that apply.

_____ Main Office

Monday _____ to _____
 Tuesday _____ to _____
 Wednesday _____ to _____
 Thursday _____ to _____
 Friday _____ to _____

Employment History

Present or immediate past employment history (attach resume if you choose)

Employer: _____
 Work Performed: _____

Address: _____
 Phone: _____
 Supervisor: _____
 E-mail: _____

Education Background

	Name of School	Specialty/Major	Graduated? If so, what Degree?
High School			
Bus./Voc.			
College			
Graduate			

What languages other than English do you speak, read, or write? _____

Skills and Previous Volunteer

Please check any skills for which you have at least 3 months of experience.

_____ Clerical

_____ Computer Programs or Software

_____ Customer Service

_____ Database Management Programs

_____ Volunteer Work

- Where?: _____
- How Long?: _____

_____ Other Skills

- _____

_____ Other Hobbies

Additional Comments: _____

References

Please list 2 people, other than family members, who know your qualifications

Name _____ Name _____

Address _____ Address _____

Occupation _____ Occupation _____

Daytime Phone: _____ Daytime Phone: _____

Evening Phone: _____ Evening Phone: _____

Committment

Because of training and support, we request that each volunteer commit to a minimum number of 8 hours per month or more. Positions vary and you will be advised prior to acceptance if you are required to give more than this minimum of 8 hours per month.

Are you willing to me this expectation? Yes _____ No _____

Have you ever been a **Solvita** volunteer before? Yes _____ No _____

- If yes
 - Where/when? _____
 - What did you do? _____

Can you perform the essential duties of this position with or without a reasonable accomodation?

- Yes _____ No _____

You will be asked to attend an orientation/training and interview. What time period are you available?

- Morning (9am - 12 pm) _____
- Afternoon (1pm-5pm) _____

Have you ever been convicted of a misdemeanor or felony?

- Yes _____ No _____
 - If yes, please explain: _____

With my signature below, I hereby give Solvita permission to inquire into my educational background, personal references, driving record, police records (criminal background check), and employment and/or volunteer history. I further give permission to the holder of any such information or records to release the same to Solvita. I will be expected to sign and uphold a confidentiality agreement as attached.

I do hereby hold Solvita harmless from any liability, whether civil or criminal, that may arise as a result of the release of this information about me. I further hold harmless any individual, agency, business, or corporation that provides information or documents to Solvita. I understand that Solvita will use this information as part of its verification of my volunteer application. I certify that the information given herein is true and correct to the best of my knowledge and belief. I understand that providing false information of this application may be grounds for denying my application or for terminating my services as a volunteer.

Applicant's Signature: _____ Date: _____